



BERGVLIET HIGH SCHOOL

FIRGROVE WAY
BERGVLIET
7806

TEL: (021) 712-0284
FAX: (021) 715-0631

S.D. PRICE
B.Sc., H.D.E., B.Ed.
PRINCIPAL

BOOKING REQUEST FORM FOR AUDITORIUM AND/OR GYM HALL HIRE

The Bergvliet High School Auditorium consists of an entrance foyer, an 890-seat theatre-type auditorium (seats are numbered), M and F change-rooms backstage, M and F toilets for the audience, fixed stage and general lighting (no movable spotlights) and basic microphones. The above are the standard facilities which are inclusive in the booking fee. Additional requirements (sound, lighting, seating/tables etc.) as well as the use of the schools media crew (which is obligatory), are charged separately.

The Gym Hall is also available for hire and can be used as additional rehearsal space and changing facilities. In addition, the Gym Hall has a kitchen that is also available for hire.

PLEASE FILL IN THIS FORM AND RETURN IT TO THE EMAIL ADDRESS BELOW:

ORGANISATION NAME: _____

CONTACT: _____

TEL: _____ FAX/EMAIL: _____

ID NUMBER _____

DATE/S OF HIRE:

AUDITORIUM _____

GYM HALL _____

PURPOSE FOR WHICH THE FACILITIES WILL BE USED: _____

DATE AND TIMES OF SET-UP/REHEARAL:

DATES AND TIMES OF EACH PERFORMANCE:

MEDIA PROVIDE BASIC LIGHTING AND SOUND ONLY.

OTHER/COMMENTS: _____

PLEASE RETURN THE COMPLETED FORM TO EMAIL ADDRESS AS STATED BELOW.



Kay Warne
BERGVLIET HIGH SCHOOL
Public Relations and Facilities Hire

Work: +27 21 712 0284 (Ext 210) Fax: +27 21 715 0631
Address: Firgrove Way, Bergvliet, 7806, South Africa
Email: kwarne@bhs.org.za Website: www.bhs.org.za