

# A 2 – Step Process

## STEP 1

Apply On-Line at wcedonline.westerncape.gov.za/admissions-202223

Applications OPEN on Monday, 14 March 2022

Applications CLOSE on Friday, 15 April 2022

If you can only apply after the closing date, then you must contact the School Registrar on <u>admissions@bhs.org.za</u>

#### What to do:

- 1. Apply to at least 3 schools (Including the ones closest to your home)
- 2. Indicate your order of preference on the system
- 3. Parents | Guardians MUST upload the **following supporting documents**:
  - The latest official school Report Card of the learner
  - Learner's ID OR Birth certificate OR passport of the learner;
  - For Foreign learners:
    - A study permit; OR
    - **Proof of application** for a study permit or a police affidavit
  - Proof of Residence
    - Rates account OR Lease agreement OR An affidavit confirming residence;

### STEP 3

- 1. **PRINT** all the above documentation, together with the completed online form
- 2. **DELIVER** all the above documentation to the school front office to the school between 08:00 and 15:00 daily as soon as you have registered online.
- 3. You will be issued with an official school admissions receipt.

# IF YOU FOLLOW THE ABOVEMENTIONED STEPS CAREFULLY, YOU WILL FIND THAT THE PROCESS IS EXTREMELY SMOOTH AND WITHOUT STRESS