



BERGVLIET HIGH SCHOOL

CONFIDENTIAL REPORT

Firgrove Way, Bergvliet 7806

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Website www.bhs.org.za

The **Principal or Grade Head** is kindly requested to complete this form as comprehensively as possible.

Dear Sir / Madam

The following learner has applied for admission to Bergvliet High School. Kindly complete the assessment below as soon as possible as it forms part of the application. **Please FAX it directly to the school at 021-715 0631 or return it via the applicant in a SEALED ENVELOPE.**

Name of Learner: _____

Current School: _____ Present Grade: _____

Contact numbers of current school: _____ (Tel.) _____ (Fax)

1. **ACADEMIC**

Does the learner's academic performance reflect his/her capabilities? YES [] NO []

This learner's academic results fall into the [TOP] [MIDDLE] [BOTTOM] third of his/her Grade.

2. **SKILLS**

Please rate the abovementioned learner on the following scale:

5 = EXCELLENT 4 = GOOD 3 = AVERAGE 2 = WEAK 1 = VERY WEAK

WORK SKILLS		SOCIAL SKILLS	
Concentration		Self-control	
Perseverance		Acceptance of responsibility	
Independence		Interaction with peers	
Listening skills		Group participation	
Following instructions		Courtesy	
Task completion		Behaviour	
Presentation of work		Respect for superiors	
Meeting deadlines		Appearance	
Proficiency in English		Leadership skills	
Proficiency in Afrikaans		Reliability	
Proficiency in Mathematics		Adherence to Code of Conduct	

3. INVOLVEMENT IN SCHOOL LIFE

Please rate the abovementioned learner on the following scale:

5 = EXCELLENT 4 = GOOD 3 = AVERAGE 2 = WEAK 1 = VERY WEAK

Sport		Societies		Attendance at school	
Culture		Participation in extra murals		Punctuality	

4. DISCIPLINE

Has any disciplinary action been taken against the learner for the following offences? (√)

Insolence/Defiance		Swearing		Stealing	
Smoking		Bullying/fighting		Bunking	

Has the learner ever been suspended? (√) YES [] NO []

If yes, please give reason _____

Has the learner ever been expelled? (√) YES [] NO []

If yes, please give reason _____

5. PAYMENT OF SCHOOL FEES

Have the school fees been paid up to date? (√) YES [] NO []

If no, specify outstanding amount _____

6. FINAL ASSESSMENT

Please rank the learner on the following scale.

- 5 Excellent – would be a great asset to Bergvliet High School
- 4 Very good – would be a definite asset to Bergvliet High School.
- 3 Good – would be an asset to Bergvliet High School.
- 2 Average – indifferent.
- 1 Would not really contribute much or gain much from Bergvliet High School.
- Strong recommendation that Bergvliet High School is **NOT** the school for this learner.

IS THERE ANYTHING ELSE YOU FEEL WE NEED TO KNOW ABOUT THE LEARNER?

Thank you very much for your time and effort. We would like to assure you that this form is strictly confidential and the details will only be seen by those working with Admissions.

PRINCIPAL'S NAME: _____

SIGNATURE: _____

SCHOOL STAMP AND DATE